

TRAVEL LANE CHECKLIST

What to do before you leave for vacation....

- Check prescriptions for any necessary refills
- Put a hold on newspaper(s)
- Put a hold on mail
- Pay your bills
- If traveling out of the country be sure your passport is up to date
- Arrange for a pet sitter
- Let your neighbor know you will be away
- Turn off water switch for the washing machine and outdoor spigot
- Unplug computers, small appliances and televisions
- Clean out fridge of any perishables
- Empty trash cans
- Set up timer for lights
- Get cash
- Print any necessary documents for your trip
- Water plants
- Set up a vacation message for your work voicemail and email
- Lock all windows
- Make arrangements for snow removal or lawn service
- Turn off sprinkler system
- Notify your neighborhood police department of your absence
- Travel light and empty your wallet of unnecessary cards
- Arrange for transportation to and from the airport
- For road trips – fill up your tank the night before
- Map out your journey either on GPS or paper map