

Travel Lane Checklist

What to do before you leave for vacation....

- Check prescriptions for any necessary refills
 - Put a hold on newspaper(s)
 - Put a hold on mail
 - Pay your bills
 - If traveling out of the country be sure your passport is up to date
 - Arrange for a pet sitter
 - Let your neighbor know you will be away
 - Turn off water switch for the washing machine and outdoor spigot
 - Unplug computers, small appliances and televisions
 - Clean out fridge of any perishables
 - Empty trash cans
 - Set up timer for lights
 - Get cash
 - Print any necessary documents for your trip
 - Water plants
 - Set up a vacation message for your work voicemail and email
 - Lock all windows
 - Make arrangements for snow removal or lawn service
 - Turn off sprinkler system
 - Notify your neighborhood police department of your absence
 - Travel light and empty your wallet of unnecessary cards
 - Arrange for transportation to and from the airport
 - For road trips – fill up your tank the night before
 - Map out your journey either on GPS or paper map
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